MOUNT VERNON CITY SCHOOL DISTRICT
NEW ADMISSION SUMMER REGISTRATION
FOR 2020 - 2021 SCHOOL YEAR
JULY 8, 2020 TO AUGUST 27, 2020

New admission summer forms may be found on the district website [https://www.mtvernoncsd.org] under ‘Registration’.

Beginning the 8th July 2020, application forms may also be picked up from the District Office.

Requirements:

- Complete the application packet and registration checklist (checklist outlines the required documents that should accompany the application).
- Attach the registration checklist to the registration packet and submit.
- Completed registration packets may be submitted via postal mail, drop-off or email.
- Include a working phone number that a registrar may call should they have any questions.
- Complete the registration packet in its entirety. Incomplete packets may result in unwanted delays in the registration process.

Address envelopes sent by postal mail or for drop-off to:

Dr. K. Veronica Smith
Student Services & Guidance Department
Mount Vernon City School District
165 North Columbus Avenue
Mount Vernon, NY 10553

Inquiries may be made via telephone at (914) 358-2380
Email packets and/or submit questions to: ksmith@mtvernoncsd.org
REGISTRATION CHECKLIST

Student application must be accurately completed
All registration documentation must be submitted at the time of registration
Completed Home Language Questionnaire (HLQ)
Has the student previously attended Mount Vernon C.S.D.?
   Yes _____  No _____
Does the student have sibling(s) that previously or currently attended Mount Vernon C.S.D.?
   Yes _____  No _____
Annual Health and Emergency Information Form
Back to School: New York State School Vaccination Form
New York State Immunization Requirements for child care and school entrance/attendance
Is Your Child Ready for Child Care or School Chart
Required New York State School Health Examination form for all new/readmission students
Medication Authorization Form and Self-Medication Release form to be signed by
   parent/guardian and medical doctor [MD].
Information when returning to school from an illness/surgery
Information when a student is too sick for school
Information on dental compliance
   Completed Education of Migratory Survey (If applicable)

Required Registration and Residency Documents

   Proof of age, birth certificate
   Immunization records
   Special Education records (if applicable)
   Valid photo ID for the parent or guardian

Applicants must have THREE (3) of the following proofs of residence

   One of the following documents:
      Current mortgage statement
      Current property tax bill
      Current lease agreement
      Affidavit of Property Owner/Landlord (located in the registration application packet or on the
      district’s website at https://www.mtvernoncsd.org )

   Two of the following documents (must be within 2 months):

      Current pay stubs
      Income tax form(s)
      Current utility bill (power company i.e. ConEdison, cable, water bill)
      Membership document/library card (MVPL user information sheet with library logo)
      Voter registration document(s)
      State or other government issued identification (i.e. driver’s license)
      Current documents issued by federal, state or local agencies (for instance, local social services
      agency, Federal Office of Refugee Resettlement)
      Current evidence of custody of the child/children, including, but not limited to judicial custody
      orders or guardianship papers